

CARLYNTON SCHOOL DISTRICT

Voting Meeting

July 16, 2018

Rosslyn Farms Community Center – 7:00 pm

MINUTES

The Carlynton School District Board of Education held its regular voting meeting July 16, 2018 in the Rosslyn Farms Community Center. Board President Jim Schriver, Vice President Joe Appel, Treasurer Marissa Mendoza, and Directors George Honchar, LeeAnne O'Brien, David Roussos, and Christine Simcic were present for the meeting. Also present were Superintendent Gary Peiffer, Solicitor Bill Andrews, Director of Fiscal Affairs Chris Juzwick, Principals Marsha Burleson and Rachel Gattuso, Curriculum and Data Coordinator Ed Mantich, Director of Special Education Rachel Andler, and Director of Technology Joe Rodella. One individual and one member of the press rounded out the audience.

CALL TO ORDER - *President Schriver called the meeting to order at 7:00 pm. Chris Juzwick led the pledge. The roll was called by Catherine Kovach. Directors Richardson and Zaletski were absent.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

PRESENTATION: *A representative from PSDLAF (Pennsylvania School District Liquid Asset Fund), discussed how the district can invest and explained the low level of risk based on the law. He finished by answering general questions from the board.*

APPROVAL OF MINUTES:

Director Appel moved, seconded by Director Simcic, to approve the minutes of the June 18, 2018 Special Meeting for General Purposes as presented;

*And the minutes of the June 25, 2018 Regular Voting Meeting as presented with an amendment under the Pathfinder report. **By a voice vote, the motion carried 7-0.***

REPORTS:

- Executive Session – *President Schriver said personnel items were discussed in the closed session.*
- Administrative Reports
 - Superintendent's Report – *Dr. Peiffer said it is hot at the high school while the new HVAC system is installed. He said good progress has been made and the air should be on by the time teachers return in August. The district welcomed students from South Africa; he arranged for them to visit the best of Pittsburgh and they had a wonderful time.*
 - Business/Finance – *Mr. Juzwick said it is important to continue monitoring the cash flow in order to maximize the district's investments.*

Minutes of June 18, 2018
Special Meeting

Minutes of June 25, 2018
Regular Voting Meeting

- Special Education and Pupil Services – Dr. Andler said they closed out the 2017-2018 school year and a special education boot camp will be held August 14. Camp Aim's session at Carnegie Elementary went well and may be considered again for next year.
- Curriculum and Data – Mr. Mantich distributed data related to the Keystone Exams and explained the process of reaching proficiency. The state continues to push back the date for mandatory testing as a graduation requirement. Mr. Mantich also discussed trends for the PSSA exam and Scholars classes.
- Maintenance – Mr. McDade said the HVAC project is ongoing with much to do before the school year begins. The high school is 70 percent clean and the LED lighting is 80 percent completed. It has been a busy summer with work to electrical, plumbing and replacement of the switch gear. Concrete work to sidewalks has been completed and asphalt resealing is scheduled. Many areas at Crafton Elementary were painted, carpeting was cleaned or installed, and landscaping was completed. Carnegie Elementary has received much of the same and looks good. The pool at the high school will be drained for a repair before school begins.
- Technology – Mr. Rodella said they have been refreshing or replacing old computers and reimagining machines. He is trying to cycle out old computers on a three-year rotation. The copiers and printers are now programmed with Papercut and it will monitor copies and printing with the goal of cutting costs and prompting black/white printing versus color. Phones have been installed in every elementary classroom and security cameras are working in all schools. He is hoping to replace tube TVs in classrooms and allow morning announcements to be streamed on YouTube.
- Principals – Mrs. Gattuso reviewed the revisions to the student handbook and announced an orientation will be held for seventh graders on August 8 at 6 pm. Scheduling for students is on target and will be mailed out by end of the week.
Mrs. Burleson complimented the custodians and maintenance for their work in the building. She is working with Mrs. Baughman to maintain consistency with the Digital Promise Partnership.

I. Miscellaneous

Director Appel moved, seconded by Director O'Brien, to approve the resignation of board member Caleb Richardson as submitted and to advertise for the open position. (Miscellaneous Item #0818-01) **By a voice vote, the motion carried 7-0.**

Resignation - Caleb Richardson

II. Finance

Director Honchar moved, seconded by Director Mendoza, to approve the bills for the month of June 2018 in the amount of \$583,730.79;

June 2018 Bills

The Treasurer's Report for the month ending July 31, 2017;

July 2017 Treasurer's Report

The Treasurer’s Report for the month ending August 31, 2017;	August 2017 Report
The Treasurer’s Report for the month ending September 30, 2017;	September 2017 Report
The Treasurer’s Report for the month ending October 31, 2017;	October 2017 Report
The Treasurer’s Report for the month ending November 30, 2017;	November 2017Report
The Treasurer’s Report for the month ending December 31, 2017;	December 2017 Report
The ordinance/resolution for the District to join with other local government units as a settlor of the Pennsylvania Local Government Investment Trust (PGLIT) for the purpose of purchasing shares of the Trust; (Finance Item #0818-01)	Ordinance/Resolution with PGLIT
The agreement with Climatech for the maintenance of mechanical systems services at Carnegie Elementary School at annual cost of \$9,922; (Finance Item #0818-02)	Climatech Maintenance Agreement – Carnegie
The agreement with Climatech for the maintenance of mechanical systems services at Crafton Elementary School at annual cost of \$5,812; (Finance Item #0818-03)	Climatech Maintenance Agreement – Crafton
The agreement with A-Tech Refrigeration and Mechanical for district-wide refrigeration maintenance and inspection at an annual cost of \$1,560; (Finance Item #0818-04)	A-Tech Agreement - District
The June 2018 Athletic Fund Report with an ending balance of \$5,964.59; (Finance Item #0818-05)	June 2018 Athletic Fund Report
And the June 2018 Activities Fund Report with an ending balance of \$78,837.49; (Finance Item #0818-06) By a voice vote, the motion carried 7-0.	June 2018 Activities Fund Report
III. Student Services	
Director Honchar moved, seconded by Director Simcic, to approve the 2018-2019 Carlynton Junior-Senior High School Student Handbook as presented. (Student Services Item #0818-01) By a voice vote, the motion carried 7-0.	2018-2019 Student Handbook
<u>OLD BUSINESS:</u> <i>None</i>	
<u>NEW BUSINESS:</u> <i>Director Roussos asked if the 2019-2020 budget schedule was established. Director Mendoza said the district will need to be vigilant in an effort to balance the budget without tapping into the general fund.</i>	
<u>OPEN FORUM:</u> <i>None</i>	

ADJOURNMENT:

With no further business, Director Honchar moved for adjournment at 8:30 pm, seconded by Director Mendoza. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

Christopher Juzwick, Board Secretary

Michale Herrmann, Recording Secretary, *as recorded by Catherine Kovach*

President Schriver announced the board would reconvene in executive session.